



March 25, 2020

Dear Colleagues,

I am outreaching to offer the assistance of the National Center for Innovation & Systems Improvement (NCISI) in any way needed to support your work and the work of educators through these challenging times. As you know, NCISI has created and delivered many trainings to improve educational and vocational outcomes for youth and adults with disabilities. We have many trainings already created that can easily be modified to use in an online format using technology like ZOOM for the face to face lecture and Google Classroom for the assignments. We believe most educators are familiar with Google platforms, such as Google Hangout, so we can surely utilize those platforms as much as possible. Below is a listing of those trainings by topic to give you a sense.

Communicating and Documenting with Clarity	Managing Challenging Behaviors Associated with Autism Spectrum Disorder
Customized Employment for Transition Age Youth with Disabilities	Mental Health Challenges & Work: Overcoming Barriers to Employment
Digging Into Discovery	Resume Basics: Writing a Results Oriented Resume
Disability Disclosure: Understanding the Role of the Employment Professional	Social Emotional Learning: Rethinking How Students Succeed in School, Work & Life
Disability Diversity & Employment: Steps to Success in Creating Inclusive Workplaces	Surviving Change
Employment Specialist Training	Transgender and Employment: Legal and Ethical Considerations Involved in Vocational Counseling
Getting "Hip" on HIPAA	Using Labor Market Information to Find Jobs
How to Develop a Job Using Customized Employment	Vocational Supports for People with Asperger's Syndrome
How to Develop and Assess Community Based Work	Youth Employment 101 for Educators
Job Coach Training	Youth In Distress: Anxiety and Depression
Job Development & Retention Nuts & Bolts	Youth Mental Health: Signs of Suffering
Job Development Training	Youth Mental Health: Understanding Common Mental Health Conditions in Youth
Job Site Support and Fading	

We also can create custom trainings based on the unique training needs of each school or district. We are seasoned with the transition domains and have worked in education and workforce development for many years. We have a grasp on the needs and challenges.

We realize that not all educators are comfortable with technology and we stand ready to provide training and guidance for those who struggle with this. We can provide a few helpful tools to get people through these trying times as well as assistance on how to make the transition to online learning so that students are engaged and get the most out of the experience. Please do not hesitate to outreach and let us know how we can help you and the schools you support as we work through a new reality. You can reach me by phone at **401.316.9865** or at **lnorris@fedcap.org**.

Best,

Lori Norris, Director